



# PimaCommunityCollege

## College Committee Structure 2009 - 2010

*The College Committee Structure supports the mission of the institution to develop our community through learning and also takes guidance from the current College Plan. All Committees report directly to the Chancellor.*

**Date: 7/7/09**

*Chancellor's Office contact: Angie Wesson*

- *February 15<sup>th</sup> – All new committee openings are due to the Chancellor's Office. Chairs need to include the name, campus and discipline of persons departing.*
- *March 1<sup>st</sup> – Committee openings will be announced to all employees.*
- *April 1<sup>st</sup> – Faculty requesting Committee positions will be submitted to Faculty Senate for review.*
- *April 1<sup>st</sup> – Staff requesting Committee positions will be submitted to the Staff Council for review.*
- *April 15<sup>th</sup> – Staff Council and Faculty Senate recommendations for committee openings are due to the Chancellor's Office.*
- *May 15<sup>th</sup> – Committee Chair requests for changes to the charge are due to the Chancellor's office.*
- *May 15<sup>th</sup> – Yearly annual report by each committee is due to the Chancellor's office.*
- *May 15<sup>th</sup> – All new committee roster appointments will be announced.*

***Governance Bodies  
Standing Committees  
Working Groups***

# Pima Community College

## Faculty and Staff Governance Bodies (In accordance with Board Policy 1101)

### Faculty Senate

**Charge:** To serve as the representative body of faculty (regular and adjunct) that participates in the governance processes of the institution. Objectives include: strengthening the concept of all faculty as a college entity; promoting the gathering, exchanging and disseminating of faculty views and concerns regarding college matters; promoting mutual accountability between the college faculty and the faculty representative to any college committee; advising the Chancellor and other administrators of faculty views on college matters; bringing the concerns of the Chancellor and other administrators on college matters to the faculty; promoting the involvement of all faculty members in the establishing, staffing, and functioning of college committees, task forces, or other initiatives; and, participating in the policy review process of the college.

#### **Membership:**

All college Faculty may participate in the nomination, election, and membership of the Faculty Senate. Specific guidelines are outlined on the Faculty Senate Web site.

<http://www.pima.edu/facsenate/>

**Note:** Clerical support provided by the Provost's Office to include minutes and other clerical activities.

**Meets:** Once a month August through May.

### Staff Council

**Charge:** To represent and provide leadership to staff throughout the district, and to facilitate and improve communication among staff, faculty and administration. Objectives include: to strive to provide a forum for issues and concerns to be thoughtfully discussed; make certain thanks and praises are delivered where deserved; work hard to provide an alternative arena for discussion and innovative thought; commit to sharing information and opinions as openly as possible; strive to promote the staff to the whole district in a positive and active way; and, make the college and its mission the best it can be.

#### **Membership:**

All regular college Staff may participate in the nomination, election, and membership of the Staff Council. Specific guidelines are outlined on the Staff Council Web site.

<http://www.pima.edu/staffcouncil/>

**Meets:** Meets once a month year-round.

◆◆◆◆◆  
**Standing Committees**

**All committees, with the exception of Chancellor’s Cabinet, rotate membership beginning with 2-year and 3-year terms. In some instances, Chairs and Co-Chairs have no term limits. Committees must meet at least once a semester. In most instances, they are expected to meet once a month to accomplish the goals of the committee. In addition, all committees will follow the guidelines set forth in Board Policy 1101, Board Policy 1502, Regulation 1502/A, and Standard Practice Guide 1502/AA. Apart from the specific charge, the committees will review board policies, regulations, and standard practice guides for recommendation to the Chancellor.**

**The Chancellor’s Office will maintain the listings of committees and membership. Governance bodies will provide membership lists directly to the Chancellor’s Office. All other committees will report vacancies to both the Chancellor. All employees, Faculty Senate, and Staff Council will be notified of these vacancies.**

**1) Academic Calendar**

**Charge:** To coordinate the creation of an academic calendar for the College making recommendations to the Chancellor. Changes to the Academic Calendar which affect faculty days of accountability will be submitted for consideration during the Meet & Confer process.

**Membership:** A Vice President of Student Development serves as Chair and a Faculty member serve as Co-Chair. Other members include Staff, Faculty and Registrar.

| Current Members: |                   | Term expires:                          |
|------------------|-------------------|--|
| (Chair)          | Elasowich, Betty  | DC-VP of Student Development           |
| (Co-chair)       | Cheatwood, Rana   | DC-Counselor                           |
|                  | Dosch, Wendy      | DO-Program Coordinator                 |
|                  | Merren, John      | DC-Division Dean                       |
|                  | Morales, Lorraine | DO-AVC of Student Services             |
|                  | Reese, Anna       | DO-Executive Director of Financial Aid |
|                  | Sorenson, Nancee  | EC-VP of Student Development           |
|                  | Steinman, Stanley | DO-Senior Assistant to the Provost     |
|                  | Tapetillo, Celia  | CC-Master Scheduler                    |
|                  | Thomas, Lynta     | CC-Instructional Faculty (CHM)         |
|                  | Tulino, Michael   | DO-Director of Admissions/Registrar    |

**Meets:** As needed.

## 2) Academic Standards

**Charge:** To provide recommendations to the Chancellor regarding quality of academic programs and services, including transfer and occupational programs, as well as student support services issues and processes pertaining to the College.

**Membership:** The Provost/Executive Vice Chancellor serves as Chair and a Faculty member serves as Co-Chair. Other members include Administrators, Staff, Faculty and the Director of Curriculum & Articulation.

### Current Members:

|            |                    |  | Term expires: |
|------------|--------------------|--|---------------|
| (Chair)    | Miles, Suzanne     | DO-Provost/Executive Vice Chancellor     |               |
| (Co-Chair) |                    |  |               |
|            | Conover, Aubrey    | NW-Advanced Program Manager              | Spring 2011   |
|            | Figueroa, Patricia | EC-Instructional Faculty (SPA)           | Spring 2011   |
|            | Ginter, Mary Beth  | WC-Division Dean                         | Spring 2010   |
|            | Hinojosa, Matt     | NW-Instructional Faculty (WRT)           | Spring 2010   |
|            | Mayhew, Marty      | WC-Division Dean of Nursing              | Spring 2011   |
|            | Morales, Lorraine  | DO-AVC of Student Services               | Spring 2010   |
|            | Scott, Jennie      | DO-Director of Curriculum & Articulation | Spring 2011   |
|            | Simpson, Robert    | CC-Instructional Faculty (BIO)           | Spring 2010   |
|            | Tulino, Michael    | DO-Director and Registrar                | Spring 2010   |
|            | Wojsko, Marcia     | CC-Curriculum Coordinator                | Spring 2010   |

**Meets:** Once a month year-round.

3) **Auxiliary Services**

**Charge:** To review and assess auxiliary (book store, food service) services and make recommendations to the Chancellor.

**Membership:** The Executive Vice Chancellor for Administration serves as Chair. Other members include Administrators, Staff and Faculty.

| Current Members: |                       |  | Term expires: |
|------------------|-----------------------|--|---------------|
| (Chair)          | Bea, David            | DO-Executive Vice Chancellor           |               |
|                  | Angersbach, B. Steven | DV-Science Lab Supervisor              | Spring 2011   |
|                  | Flynn, Virginia       | DO-Director of Contracts Admin         | Spring 2010   |
|                  | Haynes, Jerry         | NW-VP of Student Development           | Spring 2011   |
|                  | House, Cheryl         | DO-Executive Director, PCC Foundation  | Spring 2011   |
|                  | Katz, David           | WC-Instructional Faculty (CHM)         | Spring 2010   |
|                  | Knight, James         | EC-Instructional Faculty (WRT)         | Spring 2010   |
|                  | Kramer, Susan         | NW-Lab Supervisor                      | Spring 2011   |
|                  | Lauver, Stacy         | DO-Fiscal Supervisor                   | Spring 2010   |
|                  | Merren, John          | DC-Division Dean                       | Spring 2011   |
|                  | Soza, Daniel          | EC-Director of Administrative Services | Spring 2011   |
|                  | Welch, Eric           | DO-Fiscal Support Specialist           | Spring 2011   |
|                  | Worrall, Jane         | NW-Director Enrollment Services        | Spring 2010   |

**Meets:** As needed.

4) **Chancellor's Cabinet**

**Charge:** The Chancellor's Cabinet serves as the chief college-wide administrative advisory committee to the Chancellor. The Cabinet reviews college operations, strategic directions, resource allocation, as well as college policy and procedures.

**Membership:** The Chancellor serves as Chair and selects membership. Other members include Executive Vice Chancellors, Vice Chancellors, Presidents and other administrators as needed.

Current Members:

|         |                    |   |
|---------|--------------------|---|
| (Chair) | Flores, Roy        | DO-Chancellor   |
|         | Albert, Lou        | WC-President  |
|         | Albrecht, Christal | DV-President  |
|         | Bea, David         | DO-Executive Vice Chancellor for Administration                       |
|         | Bia, Johnson       | DC-President  |
|         | Fugett, Charlotte  | EC-President  |
|         | Gifford, Donna     | DO-Assistant Vice Chancellor  |
|         | Kelly, Kirk        | DO-Vice Chancellor of Information Technology                          |
|         | Kooi, Jana         | NW-President  |
|         | Lee, Sylvia        | CC-President  |
|         | Miles, Suzanne     | DO-Provost/Executive Vice Chancellor                                  |
|         | Ramirez, Raul      | DO-Vice Chancellor for Community Relations and Institutional Outreach |
|         | Wakefield, Lynne   | DO-Assistant Vice Chancellor of Human Resources                       |

**Meets:** Twice a month year round

5) **College Curriculum Council**

**Charge:** To review College curriculum, courses and programs and to recommend improvements to the Chancellor.

**Membership:** The Assistant Vice Chancellor of Academic Services & Vice Provost and a Faculty member serve as Co-Chairs. The Faculty co-chair serves on a 2 or 3 year rotating term. Other members include District curriculum staff, Campus Faculty and Vice Presidents of Instruction from each campus. The Faculty selection process is as follows: One member is selected (appointed or elected) from each campus, Faculty Senate identifies six additional faculty, and in addition, there are two educational support faculty representatives, one representing counseling and one representing library services. College Curriculum Specialists are advisory members.

| Current Members: |                            | Term expires:   |
|------------------|----------------------------|---|
| (Chair)          | Murphy, Brigid             | DO-AVC, Academic Services/Vice Provost                  |
| (Co-Chair)       | Duek, JodyLee              | DV-Instructional Faculty (BIO)                          |
|                  | Baiz Felty, Trina          | WC-Instructional Faculty (ART)                          |
|                  | Bearden, Larry             | CC-Advanced Program Manager                             |
|                  | Becker, Charles            | EC-Librarian  |
|                  | Brubaker, Wayne            | DC-Instructional Faculty                                |
|                  | Cook, Vicki                | NW-VP of Instruction                                    |
|                  | Cortes-Torres, Mayra       | NW-Instructional Faculty (SPA)                          |
|                  | Di Pierro, Kathryn         | WC-Instructional Faculty (Nursing)                      |
|                  | Dorsey, Shelly             | DC-Instructional Faculty (WRT)                          |
|                  | Glogoff, Louise            | DO-Director of Web Systems                              |
|                  | Henderson, Andrea          | DV-Instructional Faculty (ECE)                          |
|                  | Leyba, Jose                | WC-Interim VP of Instruction                            |
|                  | Lussier, Diane             | DC-Instructional Faculty (MAT)                          |
|                  | Mantilla, Ana              | DC-Instructional Faculty (MAT)                          |
|                  | Martinez Sanchez, Mary Ann | EC-VP of Instruction                                    |
|                  | Modica, Rob                | EC-Instructional Faculty (HIS/HUM)                      |
|                  | Muir, Harry                | DC-VP of Instruction                                    |
|                  | Rodriguez, Joseph          | CC-Instructional Faculty (BUS)                          |
|                  | Roush, Ted                 | DV-VP of Instruction                                    |
|                  | Russell, Nancy             | CC-VP of Instruction/Workforce and Business Development |
|                  | Sawma, Terry               | CC-VP of Instruction/Adult Education                    |
|                  | Schowengerdt, Jennifer     | DO-Program Manager                                      |
|                  | Scott, Jennie              | DO-Director, Curriculum & Articulation                  |
|                  | Soto, Juan                 | DV-VP of Student Development                            |
|                  | Wallace, Marie             | NW-Instructional Faculty (ANT)                          |
|                  | Wasserberg, Gaynelle       | DV-Instructional Faculty (ESL)                          |
|                  | Zurita, Teresiana          | WC-Educational Support Faculty                          |

**Meets:** Once a month from September through May.

6) College Planning Committee

**Charge:** To develop the college strategic plan, including initiatives that will be accomplished within a two-year period pertaining to the College.

**Membership:** Chancellor or designee serves as Chair. Other members include Administrators, Staff and Faculty.

Current Members:

|         |                            |  |
|---------|----------------------------|--|
| (Chair) | Flores, Roy                | DO-Chancellor                                |
|         | Albert, Lou                | WC-President                                 |
|         | Albrecht, Christal         | DV-President                                 |
|         | Basgen, Brian              | DO-IT System Architect                       |
|         | Bea, David                 | DO-Executive Vice Chancellor, Administration |
|         | Beardsley, Danielle        | DO-Curriculum Coordinator                    |
|         | Bia, Johnson               | DC-President                                 |
|         | Carranza, Olga             | DV-Instructional Faculty (PSY)               |
|         | Carter, P. Michael         | CC-Educational Support Faculty               |
|         | Duchicela, Kimlisa         | DC-Instructional Faculty (GEO)               |
|         | Englander, Carl            | DO-Executive Assistant                       |
|         | Fritz, Gail                | EC-Acting Curriculum Coordinator             |
|         | Gifford, Donna             | DO-Assistant Vice Chancellor                 |
|         | Gillis, John               | EC-Division Dean                             |
|         | Gonzales, Mike             | DO-Police Officer                            |
|         | Hastings-Kibler, Tiffany   | NW-Program Coordinator of Student Life       |
|         | Hecimovich, Julie          | CC-Electronic Graphic Designer               |
|         | Kelly, Kirk                | DO-Vice Chancellor, Information Technology   |
|         | Kosanke, Jody              | WC-Instructional Faculty (RTH)               |
|         | Lammers, Dee               | WC-Division Dean                             |
|         | Martinez Sanchez, Mary Ann | EC-VP of Instruction                         |
|         | Martinez, Uvaldo           | DC-Counselor                                 |
|         | Miles, Suzanne             | DO-Provost/Executive Vice Chancellor         |
|         | Morales, Lorraine          | DO-AVC of Student Services                   |
|         | Muir, Harry                | DC-VP of Instruction                         |
|         | Murphy, Brigid             | DO-AVC of Academic Services/Vice Provost     |
|         | Richmond, Nicola           | DO-Research Project Manager                  |
|         | Roush, Ted                 | DV-VP of Instruction                         |
|         | Russell, Nancy             | CC- VP of Instruction                        |
|         | Scurrah, William           | DO-Self-Study Coordinator & Editor           |
|         | Steinman, Stanley          | DO-Senior Assistant to the Provost           |
|         | Stewart, Brian             | CC-Director of CTD                           |
|         | Tomasky, Tom               | DC-Instructional Faculty (CAD)               |
|         | Welsh, Paul                | EC-Instructional Faculty (MAT)               |
|         | Yubeta, Alma               | DV-Executive Assistant to the President      |

**Meets:** As needed.

7) **Convocation/Events Planning**

**Charge:** To provide recommendations to the Chancellor on the coordination of internal and external events pertaining to the College.

**Membership:** A member of Chancellor's Cabinet serves as Chair. Other members include Administrators, Staff and Faculty. The College Events Coordinator is an advisory member.

| Current Members: |                         | Term expires:                              |
|------------------|-------------------------|--|
| (Chair)          | Kooi, Jana              | NW-President                               |
|                  | Dindal, Ed              | WC-Adjunct Faculty (CIS)                   |
|                  | Edberg, Roggie          | WC-Instructional Faculty (STU)             |
|                  | Galda, Duff             | CC-Instructional Faculty (EDU)             |
|                  | Ibanez-Murphy, Carolina | DC-Instructional Faculty (SPA)             |
|                  | Loomis, Warren          | WC-Program Coordinator                     |
|                  | Loya, Bruno             | DO-Crew Leader                             |
|                  | Marks, Kathleen         | CC-Advanced Program Manager                |
|                  | Martinez Leon, Graciela | DO-Media Designer                          |
|                  | Offret, Dan             | EC-Executive Assistant to the President    |
|                  | Rodriguez Pitel, Daisy  | NW-Executive Assistant to the President    |
|                  | Sorenson, Nancee        | WC-VP of Student Support Learning Services |
|                  | Yebra, Christy          | DO-College Events Coordinator              |
|                  | Yubeta, Alma            | DV-Executive Assistant to the President    |

**Meets:** As needed.

8) **Copyright**

**Charge:** To make recommendations to the Chancellor regarding copyright issues and laws pertaining to the College.

**Membership:** A President serves as Chair and a Faculty member serves as Co-Chair. Other members include Educational Support Faculty, Instructional Faculty, Staff (such as Information Technology and Media Production) and Administrators. The Assistant to the Chancellor for Legal Resources serves as an ex-officio member to give advice and counsel.

Current Members:

|            |                         |   | Term expires: |
|------------|-------------------------|---|---------------|
| (Chair)    | Lee, Sylvia             | CC-President  |               |
| (Co-chair) |                         |   |               |
|            | Baker, Robert           | CC-Library Director                                   | Spring 2011   |
|            | Castro-Salazar, Ricardo | NW-Instructional Faculty (POS/HIS)                    | Spring 2010   |
|            | Flores, Teresita        | DO-Executive Director of Employment/<br>Legal Affairs | Ex-officio    |
|            | Glogoff, Louise         | DO-Director of Web Systems                            | Spring 2010   |
|            | Howell, Rachelle        | DO-AVC of Marketing                                   | Spring 2011   |
|            | Lammers, Dee            | WC-Division Dean                                      | Spring 2011   |
|            | Leible, Art             | DO-AVC of Information Technology                      | Spring 2010   |
|            | Ludt, Cydnee            | WC-Instructional Faculty (BIO)                        | Spring 2011   |
|            | Nakajima, Hiroshi       | DO-Director of Library Services                       | Spring 2011   |
|            | Schultz, Laurie-Ann     | CC-Instructional Designer                             | Spring 2010   |
|            | Stanley, Theresa        | DC-Library  | Spring 2011   |
|            | Strickland, Constance   | EC-Coordinator, Student Life                          | Spring 2011   |
|            | Wakefield, Robert       | DC-Instructional Faculty (BIO)                        | Spring 2011   |

**Meets:** Once a month year round.

9) **Developmental Education and Retention**

**Charge:** To review the activities and programs relating to developmental education and retention at the College and recommend improvements to the Chancellor.

**Membership:** A President serves as Chair and a Faculty member serves as Co-Chair. Other members include Administrators, Staff and Faculty.

| Current Member: |                   |                                      | Term expires: |
|-----------------|-------------------|--------------------------------------|---------------|
| (Chair)         | Kooi, Jana        | NW-President                         |               |
| (Co-chair)      |                   |                                      |               |
|                 | Anderson, Michele | DV-Instructional Faculty (MAT)       | Spring 2011   |
|                 | Corson, Nina      | NW-Instructional Faculty (MAT)       | Spring 2011   |
|                 | Fulginiti, John   | CC-Executive Assistant to President  | Spring 2011   |
|                 | Ginter, Mary Beth | WC-Division Dean                     | Spring 2011   |
|                 | Holland, Doug     | CC-Instructional Faculty (WRT/REA)   | Spring 2011   |
|                 | Manton-Jones, Kat | DV-Retention Specialist              | Spring 2011   |
|                 | Morales, Lorraine | DO-AVC of Student Services           | Spring 2011   |
|                 | Osorio, Alexis    | EC-Instructional Faculty (SPA)       | Spring 2011   |
|                 | Pyevich, Caroline | DC-Counselor                         | Spring 2011   |
|                 | Richmond, Nicola  | DO-Executive Director, Planning      | Spring 2011   |
|                 | Sawma, Terry      | CC-VP of Instruction/Adult Education | Spring 2011   |
|                 | Scurrah, William  | DO-Self-Study Coordinator & Editor   | Spring 2011   |
|                 | Shubitz, Ann      | NW-Curriculum Coordinator            | Spring 2011   |
|                 | Eckstrom, Art     | Community Member                     | Spring 2011   |

**Meets:** Once a month year round.

## 10) Diversity

**Charge:** To provide ideas and recommendations to the Chancellor that enhance the recruiting and hiring of minorities, women and other protected classes. To identify policies and processes and other institutional impediments that serve as barriers in the recruiting and hiring of protected classes.

**Membership:** A President serves as Chair and a Faculty member serves as Co-Chair. Other members include Administrators, Staff and Faculty.

| Current Member: |                        |                                 | Term expires: |
|-----------------|------------------------|---------------------------------|---------------|
| (Chair)         | Fugett, Charlotte      | EC-President                    |               |
| (Co-chair)      | Siddall, Delisa        | NW-Educational Support Faculty  | Spring 2011   |
|                 | Basgen, Brian          | DO-IT Systems Architect         | Spring 2010   |
|                 | Becskehazy, Peter      | EC-Program Manager              | Spring 2011   |
|                 | Carranza, Olga         | DV-Instructional Faculty (PSY)  | Spring 2010   |
|                 | Elasowich, Betty       | DC-VP of Student Development    | Spring 2010   |
|                 | Frailey, Marty         | DC-Instructional Faculty (REA)  | Spring 2011   |
|                 | Hecimovich, Julie      | CC-Electronic Graphic Designer  | Spring 2010   |
|                 | Jordan, Tom            | NW-Instructional Faculty (BIO)  | Spring 2011   |
|                 | Kracen, Laurel         | EC-Counselor                    | Spring 2010   |
|                 | McIntosh, Keith        | DO-Director, Technical Services | Spring 2010   |
|                 | Ngovo, Bernard         | CC-Instructional Faculty (REA)  | Spring 2011   |
|                 | Quiroga, Ernest        | WC-Instructional Faculty (AIS)  | Spring 2010   |
|                 | Reeder, Nancy          | CC-Advanced Program Manager     | Spring 2010   |
|                 | Rodriguez Pitel, Daisy | WC-Advanced Program Manager     | Spring 2010   |
|                 | Stewart, Shani         | DO-Fiscal Advanced Analyst      | Spring 2010   |
|                 | Ullestad, Neal         | DO-Facilities Project Manager   | Spring 2010   |
|                 | Wakefield, Lynne       | DO-AVC of Human Resources       | Spring 2010   |
|                 | Welch, George          | WC-Instructional Faculty (ART)  | Spring 2010   |

**Meets:** Once a month year- round.

## 11) Dual and Pre-Collegiate Enrollment

**Charge:** To coordinate activities pertaining to dual enrollment district-wide making recommendations to the Chancellor.

**Membership:** A Cabinet member serves as Chair and another Committee member serves as Co-Chair. Other members: Other members include Vice President of Student Development, Staff, Faculty and all Enrollment Managers.

| Current Members: |                     |  | Term expires |
|------------------|---------------------|--|--------------|
| (Chair)          | Murphy, Brigid      | DO-AVC, Academic Services/Vice Provost |              |
| (Co-Chair)       |                     |  |              |
|                  | Bracamonte, Terry   | EC-Advanced Program Manager            | Spring 2010  |
|                  | Carbajal, John      | DV-College Recruitment                 | Spring 2010  |
|                  | Carroll, John       | DC-Director of Administrative Services | Spring 2011  |
|                  | Conover, Aubrey     | NW-Advanced Program Manager            | Spring 2010  |
|                  | Escobedo, Geneva    | EC-Student Services Manager            | Spring 2010  |
|                  | Evans, Philip       | DV-Adjunct Faculty (BIO)               | Spring 2010  |
|                  | Forster, Terry      | DC-Division Dean                       | Spring 2010  |
|                  | Grajeda, Elena      | NW-Instructional Faculty (SPA)         | Spring 2010  |
|                  | Hawkins, Terry      | EC-Advanced Program Manager            | Spring 2011  |
|                  | Kuklin, Susan       | DV-Librarian                           | Spring 2010  |
|                  | Leverentz, Patricia | NW-Instructional Faculty (WRT)         | Spring 2010  |
|                  | Lutrick, Karen      | DO-Marketing & PR Coordinator          | Spring 2010  |
|                  | Miller, Diane       | WC-Advanced Program Manager            | Spring 2010  |
|                  | Miller, Patricia    | DC-Instructional Faculty (CSA)         | Spring 2010  |
|                  | Munguia, Fernando   | WC-Student Services Manager            | Spring 2010  |
|                  | Rillos, Henry       | DO-Director, Fiscal Services           | Spring 2010  |
|                  | Sando, Marilynn     | DV-Program Manager                     | Spring 2010  |
|                  | Smith, Karen        | DV-Student Services Manager            | Spring 2010  |
|                  | St. John, Amy       | CC-Student Services Manager            | Spring 2010  |
|                  | Stephenson, David   | DC-Instructional Faculty (AUT)         | Spring 2010  |
|                  | Strom, Clare        | NW-Director of Administrative Services | Spring 2010  |
|                  | Tveten, Mike        | NW-Instructional Faculty (BIO)         | Spring 2010  |
|                  | Vosberg, Anne       | CC-VP of Student Development           | Spring 2011  |
|                  | Wheeler, Bettye     | DV-Division Dean                       | Spring 2010  |
|                  | Worrall, Jane       | NW-Student Services Manager            | Spring 2010  |

**Meets:** Once a month year-round.

12) **Faculty Professional Development and Sabbatical**

**Charge:** To serve as facilitators for three programs that include: the Sabbatical Program, the Faculty Exchange Program and the Professional Enrichment Recognition Award.

Members are selected according to Article VII of the Faculty Personnel Policy Statement.

**Meets:** As needed.

13) **Human Subjects**

**Charge:** Following BP-5603, oversee protection of students and employees by reviewing requests from researchers who want to conduct studies involving Pima Community College employees or students to ensure that research is sound and does not violate Board Policy, College operating procedures, or Federal regulations concerning protection of human participants, and make recommendations for approval or disapproval to the Chancellor.

**Membership:** A member of Chancellor’s Cabinet serves as Chair and a Faculty member serve as Co-Chair. Other members include Administrators, Staff, Faculty and the Executive Director of Research and Planning.

| Current Members: |                  |  | Term expires: |
|------------------|------------------|--|---------------|
| (Chair)          | Kelly, Kirk      | DO-VC Information Technology                   |               |
| (Co-Chair)       | Baddar, Maha     | NW-Instructional Faculty (WRT)                 | Spring 2010   |
|                  | Bishop, David    | DC-Instructional Faculty (HUM)                 | Spring 2011   |
|                  | Christie, Nancy  | WC-Instructional Faculty (PSY)                 | Spring 2010   |
|                  | Koerber, Katy    | WC-Instructional Faculty (Nursing)             | Spring 2011   |
|                  | Richmond, Nicola | DO-Executive Director of Research and Planning |               |

**Meets:** As needed.

14) **Information Technology**

**Charge:** To provide insights and suggestions to the Chancellor on institutional and information technology matters pertaining to the College.

**Membership:** A President serves as Chair and a Faculty member serve as Co-Chair. Other members include Administrators, Staff, Faculty and the Assistant Vice Chancellor of Facilities. The Vice Chancellor for Information Technology serves as an ex-officio member to give advice.

| Current Members: |                    | Term expires:                       |
|------------------|--------------------|-------------------------------------|
| (Chair)          | Albrecht, Christal | DV-President                        |
| (Co-chair)       | Baker, Robert      | CC-Library Director                 |
|                  | Faucett, Tom       | DO-HR Advanced Analyst              |
|                  | Gifford, Donna     | DO-Assistant Vice Chancellor        |
|                  | Kelly, Kirk        | DO-VC of Information Technology     |
|                  | Leible, Art        | DO-AVC of Information Technology    |
|                  | Lin, Ying          | DC-Instructional Faculty (MAT)      |
|                  | Meeks, Denise      | NW-Instructional Faculty (AST)      |
|                  | Muir, Harry        | DC-VP of Instruction                |
|                  | Olson, Dennis      | WC-Computer Lab Specialist          |
|                  | Richards, Barry    | WC-Advanced Program Coordinator     |
|                  | Sandmann, Lloyd    | DV-Instructional Faculty (CSA)      |
|                  | Stanley, Cal       | EC-Instructional Faculty (MAT)      |
|                  | Tulino, Michael    | DO-Director of Admissions/Registrar |
|                  | Ward, Bill         | DO-AVC of Facilities                |

**Meets:** Once a month year- round.

15) **Job Evaluation**

**Charge:** To review changes, modifications, or revisions to the PCC exempt and non-exempt job classification structure, individual classification descriptions and specific position allocations and make recommendations to the Chancellor.

**Membership:** The Assistant Vice Chancellor of Human Resources serves as the Chair. Other members include Administrators, exempt staff and non-exempt staff.

| Current Members: |                       |  | Term expires: |
|------------------|-----------------------|--|---------------|
| (Chair)          | Wakefield, Lynne      | DO-AVC of Human Resources                |               |
|                  | Angersbach, B. Steven | DV-Science Lab Supervisor                | Spring 2011   |
|                  | Armstrong, Doreen     | DO-Executive Director, Employee Services | Spring 2010   |
|                  | Carroll, John         | DC-Campus Director, Admin. Services      | Spring 2010   |
|                  | Daniels, Pat          | NW-Support Specialist                    | Spring 2011   |
|                  | Groover, Diane        | DO-AVC of Finance                        | Spring 2010   |
|                  | Heisman, Jeanne       | NW-Fiscal Support Specialist             | Spring 2010   |
|                  | Helin Moore, Gloria   | CC-Manager of Broadcast Operations       | Spring 2011   |
|                  | Ward, Bill            | DO-AVC of Facilities                     | Spring 2011   |
|                  | Wilson, Fatima        | EC- Student Services Advanced Spec       | Spring 2011   |

**Meets:** Semi-annual or more often, as needed.

16) **Marketing**

**Charge:** To provide insights and suggestions to the Chancellor on a marketing strategy, the marketing plan, and marketing-related matters pertaining to the College.

**Membership:** A President serves as Chair. Other members include Administrators, Staff and Faculty.

| Current Members: |                           | Term expires:  |
|------------------|---------------------------|--|
| (Chair)          | Albert, Lou               | WC-President   |
|                  | Carder, Carol             | WC-Marketing/Program Coordinator                           |
|                  | Flores, Teresita          | DO-Executive Director of Employment/<br>Legal Affairs      |
|                  | Gall, Joy                 | WC-Instructional Faculty (DHE)                             |
|                  | Hawkins, Terry            | EC-Advanced Program Manager                                |
|                  | Kramer, Susan             | NW-Lab Supervisor  |
|                  | McBride-Olson,<br>Shannon | DO-Lead Graphic Designer                                   |
|                  | Menchaca, Leticia         | WC-VP of Student Development                               |
|                  | Nugent, Chuck             | CC-Program Coordinator                                     |
|                  | Palmer, Charles           | WC-IT Technician   |
|                  | Rojas, Rose               | NW-College Recruiter                                       |
|                  | Russell, Nancy            | CC-VP of Instruction/Workforce and<br>Business Development |
|                  | Sawma, Terry              | CC-VP of Instruction/Adult Education                       |
|                  | Selegue, Tom              | NW-Instructional Faculty (CHM)                             |
|                  | Steinman, Stanley         | DO-Senior Assistant to Provost                             |
|                  | Vosberg, Anne             | CC-VP of Student Development                               |
|                  | Werner, Lisa              | WC-Instructional Faculty (BIO)                             |

**Meets:** Once a month year- round.

17) **Non-Exempt Employee Work-Site Safety**

**Charge:** To provide insights to the Chancellor regarding safety matters pertaining to employees' work-site conditions.

**Membership:** A staff member serves as Chair. Other members include district-wide staff representation.

| Current Members: |                   | Term expires:                       |
|------------------|-------------------|-------------------------------------|
| (Chair)          | Quinones, Casilda | DO-Director of Environmental Health |
|                  | Helmus, Jason     | WC-Lab Specialist                   |
|                  | Linden, Bret      | EC-IT Specialist                    |
|                  | Myers, Ann        | DO-Fiscal Support Specialist        |
|                  | Swindle, Robert   | DC-Lab Technician                   |

**Meets:** Meets quarterly.

18) **Professional Development**

**Charge:** To provide recommendations to the Chancellor on the coordination of activities relating to professional development for employees of the College.

**Membership:** A President or Vice Chancellor serves as Chair. Other members include Administrators, Staff and Faculty. The Director of Professional Development serves as an ex-officio member to give advice.

| Current Members: |                       | Term expires:                            |
|------------------|-----------------------|--|
| (Chair)          | Fugett, Charlotte     | EC-President                             |
|                  | Armstrong, Doreen     | DO-Executive Director, Employee Services |
|                  | Beardsley, Danielle   | DO-Curriculum Coordinator                |
|                  | Bouley, Mic           | DO-Trades/Maintenance Adv Specialist     |
|                  | Buck-Rodriguez, Greta | NW-Instructional Faculty (REA)           |
|                  | Cook, Vicki           | NW-VP of Instruction                     |
|                  | Crook, Marjorie       | NW-Support Specialist                    |
|                  | Cuyugan, Imelda       | DO-Executive Director of Grants          |
|                  | Foege, Andrea         | DV-Instructional Faculty (WRT)           |
|                  | Ginter, Mary Beth     | WC-Division Dean                         |
|                  | Hand, Jim             | WC-Adjunct Faculty (MAT)                 |
|                  | Lammers, Dee          | WC-Division Dean                         |
|                  | Mager, Nancy          | DV-Program Manager                       |
|                  | Morris, Duane         | DC-Trades Specialist                     |
|                  | Olsen, Lyn            | DC-Program Manager                       |
|                  | Palomarez, George     | DO-Motor Pool Supervisors                |
|                  | Romance, Maggie       | DO-Director, Professional Development    |
|                  | Rorabaugh, Michele    | CC-Support Specialist                    |
|                  | Rosales, Alicia       | WC-Fiscal Support Specialist             |
|                  | Simmons-Myers, Ann    | WC-Instructional Faculty (ART)           |
|                  | Sulger, Pamela        | DC-Counselor                             |
|                  | Valdivia, Laura       | DC-Instructional Faculty (SPA)           |
|                  | Zimmerman, Gretchen   | EC-Counselor                             |

**Meets:** Once a month August through May.

## 19) Reaccreditation Self-Study

**Charge:** To review and prepare for upcoming NCA Reaccreditation visit and make recommendations to the Chancellor.

**Membership:** The Provost/Executive Vice Chancellor serves as Chair and the Self-Study Coordinator serve as Co-chair. Other members include Administrators, Staff and Faculty.

| Current Members: |                            |  | Term expires: |
|------------------|----------------------------|--|---------------|
| (Chair)          | Miles, Suzanne             | DO-Provost/Executive Vice Chancellor     |               |
| (Co-Chair)       | Scurrah, William           | DO-Self-Study Coordinator & Editor       | Spring 2011   |
|                  | Armstrong, Doreen          | DO-Executive Director, Employee Services | Spring 2011   |
|                  | Bea, David                 | DO-Executive Vice Chancellor, Admin      | Spring 2011   |
|                  | Bia, Johnson               | DC-President                             | Spring 2011   |
|                  | Chang, Juihsin             | WC-Instructional Faculty (NRS)           | Spring 2011   |
|                  | Desjardin, Suzanne         | NW-Counselor                             | Spring 2011   |
|                  | Elasowich, Betty           | DC-VP of Student Development             | Spring 2011   |
|                  | Gifford, Donna             | DO-Assistant Vice Chancellor             | Spring 2011   |
|                  | Gonzales, Gail             | NW-Instructional Faculty (PSY)           | Spring 2011   |
|                  | Infuso, Barry              | DV-Instructional Faculty (CUL)           | Spring 2011   |
|                  | Kooi, Jana                 | NW-President                             | Spring 2011   |
|                  | Martinez Sanchez, Mary Ann | EC-VP of Instruction                     | Spring 2011   |
|                  | Mendoza, Sean              | CC-IT Supervisor                         | Spring 2011   |
|                  | Murphy, Brigid             | DO-AVC of Academic Affairs/Vice Provost  | Spring 2011   |
|                  | Riel, Theresa              | EC-Instructional Faculty (MAT)           | Spring 2011   |
|                  | Shelor, Mary               | DV-Instructional Faculty (REA)           | Spring 2011   |
|                  | Steinman, Stanley          | DO-Senior Assistant to the Provost       | Spring 2011   |
|                  | Ward, Bill                 | DO-AVC of Facilities                     | Spring 2011   |
|                  | Welch, George              | WC-Instructional Faculty (ART)           | Spring 2011   |
|                  | Wesson, Angie              | DO-Support Coordinator                   | Spring 2011   |

**Meets:** As needed.

20) Safety

**Charge:** To make recommendations to the Chancellor regarding a broad range of safety issues (other than work-site safety) pertaining to the College.

**Membership:** The Executive Vice Chancellor of Administration serves as Chair. Other members include Administrators, Staff and Faculty.

| Current Members: |                       |                                     | Term expires: |
|------------------|-----------------------|-------------------------------------|---------------|
| (Chair)          | Bea, David            | DO-Executive Vice Chancellor        |               |
|                  | Angersbach, B. Steven | DV-Science Lab Supervisor           | Spring 2011   |
|                  | Bay, Stella           | DO-Chief of Police                  | Spring 2011   |
|                  | Dosch, Wendy          | DO-Program Coordinator              | Spring 2011   |
|                  | Heywood, Mark         | DV-Instructional Faculty (Aviation) | Spring 2011   |
|                  | Hock, Linda           | DV-Program Manager                  | Spring 2010   |
|                  | Mertes, Jackie        | WC-Instructional Faculty (NRS)      | Spring 2010   |
|                  | Morrison, Deborah     | WC-Instructional Faculty (Skills)   | Spring 2010   |
|                  | Shuttleworth, Cliff   | EC-Student Services Specialist      | Spring 2010   |
|                  | Ward, Bill            | DO-AVC of Facilities                | Spring 2010   |
|                  | Wright, Dan           | DC-Division Dean                    | Spring 2010   |

**Meets:** Once a month year- round.

21) **Student Financial Aid and Scholarship**

**Charge:** To make recommendations to the Chancellor in the awarding of student financial aid and scholarships pertaining to the College.

**Membership:** The Assistant Vice Chancellor of Student Services serves as Chair. Other members include Administrators, Staff, Faculty and Assistant Director of Financial Aid. The Executive Director of Financial Aid serves as an ex-officio member to give advice.

Current Members:

|         |                     |                                      | Term expires: |
|---------|---------------------|--------------------------------------|---------------|
| (Chair) | Morales, Lorraine   | DO-AVC of Student Services           |               |
|         | Angulo, Ana         | WC-Student Services Adv. Spec.       | Spring 2010   |
|         | Benson, Terra       | DO-Assistant Director, Financial Aid | Spring 2011   |
|         | Felix, Debra        | EC- Student Services Adv. Spec       | Spring 2011   |
|         | Gilliland, Mary Kay | WC-Division Dean                     | Spring 2010   |
|         | Groover, Diane      | DO-AVC of Finance                    | Spring 2011   |
|         | Pawlicki, Reinhard  | WC-Instructional Faculty (DAR)       | Spring 2010   |
|         | Reese, Anna         | DO-Executive Director, Financial Aid | Ex-officio    |
|         | Tashima, Hiro       | WC-Instructional Faculty (ART)       | Spring 2011   |
|         | Zoback, Mykle       | CC- Student Services Adv. Spec       | Spring 2011   |

**Meets:** Once a month year- round.

## 22) Student Learning Outcomes

**Charge:** To review institutional academic assessment and recommend to the Chancellor the goals, activities, and implementation of Student Learning Outcomes.

**Membership:** A President serves as Chair and a Faculty member serves as Co-Chair. Other members include VP of Instruction, VP of Student Development, Assistant Vice Chancellor for Academic Services & Vice Provost, Faculty and Staff.

### Current Members:

|            |                      |   | Term expires: |
|------------|----------------------|---|---------------|
| (Chair)    | Bia, Johnson         | DC-President                            |               |
| (Co-chair) | Riel, Theresa        | EC-Instructional Faculty (MAT)          | Spring 2010   |
|            | Amavizca, Carmen     | EC-Instructional Faculty (WRT)          | Spring 2011   |
|            | Brown, Jason         | DC-Executive Assistant to the President | Spring 2010   |
|            | Cook, Vicki          | NW-VP of Instruction                    | Spring 2011   |
|            | Dorsey, Shelly       | DC-Instructional Faculty (WRT)          | Spring 2010   |
|            | Duran-Cerda, Dolores | DC-Instructional Faculty (SPA)          | Spring 2011   |
|            | Eichelberger, Erin   | NW-Instructional Faculty (SLG)          | Spring 2011   |
|            | Franklin, Anne       | DC-Instructional Faculty (MAT)          | Spring 2011   |
|            | Fulginiti, John      | CC-Executive Assistant to the President | Spring 2010   |
|            | Gers, Simone         | EC-Instructional Faculty (WRT)          | Spring 2011   |
|            | Houston, Pat         | NW-Division Dean                        | Spring 2010   |
|            | Lorette, Brooke      | DC-Instructional Faculty (WRT)          | Spring 2011   |
|            | Menchaca, Leticia    | WC-VP of Student Development            | Spring 2011   |
|            | Murphy, Brigid       | DO-AVC, Academic Services/Vice Provost  | Spring 2011   |
|            | Scurrah, William     | DO-Self-Study Coordinator & Editor      | Spring 2010   |
|            | Tilson, Heather      | CC-Division Dean                        | Spring 2010   |
|            | Werbylo, Roger       | WC-Instructional Faculty (MAT)          | Spring 2011   |
|            | Worrall, Jane        | NW-Student Services Manager             | Spring 2011   |
|            | Youngo, Margarita    | WC-Instructional Faculty (HIS)          | Spring 2011   |

**Meets:** Once a month year-round.